Dram!

**Wee Dram - Event Hire booking – terms & conditions & Information**

**Please ensure you read and understand before confirming your booking**

For images & details of the space available please check out our website:

<https://www.dramglasgow.co.uk/basic-01>

**DEPOSIT/COST OF HIRE:**

For ticketed events we charge a fee based upon expected no. of attendees/booking day/event type/requirements… as quoted by the management team upon booking. We do not charge for charitable events but do require proof of charitable organisation & a deposit of £50 is required. THE BOOKING IS ONLY CONFIRMED ONCE THIS HAS BEEN RECEIVED.

The hire fee or deposit is due within a week of the booking being made & can be paid over the phone or by visiting the bar. The deposit is fully refundable & can be collected at the end of the party if the terms & conditions laid out within this document are adhered to.

**TYPE OF EVENTS:**

**IT’S A VERY POPULAR SPACE &** **WE WILL ONLY BOOK EVENTS THAT WE EXPECT TO MAKE US MONEY IN BAR SALES…** Please don’t book the space if your attendees aren’t going to be making purchases or you don’t think you will reach the minimum attendance levels.

We are a busy bar, we show sports, it can be loud… this atmosphere may not suit certain event types.

The bar is in the main space as you walk in, right next door to the private room the private room does not have its own bar.

**CAPACITY:**

Maximum capacity for the Wee Dram is 70. (approx. 60 seated). We recommend max of 60 for comfort & movement. For all-seated events the capacity is 60.

**Minimum attendance levels to book Wee Dram for events…**

 EVENING/NIGHT… Monday to Friday min 40 people

 **WE DON’T HIRE OUT THE ROOM FOR EVENTS ON SATURDAY OR SUNDAY NIGHTS**

If your event fails to meet the minimum requirements the room may be opened up to allow use to other customers and the deposit will be kept

**TIMES:**

Minimum booking time for evening events is 4 hours eg 8pm to 12am. For shorter events eg meeting/presentation we can potentially look to work it around other parties if possible but this would usually involve booking out-with core hours eg prior to 7/8pm.

**CHILDREN & YOUNG PERSONS:**

**Under 18’s are not permitted to be on the premises after 8pm.** Buying alcohol for any Under 18’s is strictly prohibited and will result in a forfeit of any deposit paid and the ejection of all guilty parties & potentially the shutdown of the whole event.

**We operate a strict ‘Challenge 25’ Policy.** If you or your guests are lucky enough to look under 25 then please bring valid ID to avoid embarrassment (passport or driver’s license). Should you not be able to prove your age, we will require you to leave the premises at 8pm in accordance with our children’s license.

**DÉCOR/ROOM SET UP FOR WEE DRAM:**

Early access to Wee Dram to set up for events can be organised up to an hour prior (this needs to be arranged upon booking). **No confetti, party poppers or glitter (or similar!...this includes balloons that contain confetti/glitter! THIS REQUIRES MUCH MORE CLEAN UP TIME AND WILL RESULT IN THE LOSS OF DEPOSIT**

Please note we do not set up events for you unless this has been arranged and charged in your booking fee. Feel free to move tables and chairs around a bit in the room, we just require the fire exit route/walkways and access to the toilets to be left clear & that the room is put back to its how it was. We can remove and add a few chairs and a couple of small tables, but we have very little storage so can’t empty the room.

**CATERING:**

Should you wish catering for your event please discuss this with the manager upon booking. Outside food cant be brought onto the premises but we can organise buffets or meals via our kitchen franchise, Fo’ Shizzles Kitchens. This may not always be possible at core busy restaurant service times.

**DRUGS/INTOXICATION:**

Any attendees caught with illegal substances or considered under the influence of drugs or intoxicated will not be allowed entry/be required to leave immediately.

Management reserve the right to refuse service. We have a zero-tolerance approach to rudeness, aggression, or abuse to other customers and/or staff.

Last orders at the bar will be called around 11.45pm we require all customers to have left the premises by 00.15am… at the very latest! Please organise the taking down of décor, removal of equipment and the reorganisation of the room with this in mind.

**The consumption of food and drinks bought out-with the premises is strictly forbidden** **We do not allow alcohol that has not been bought at the bar to be given out as a quiz/raffle prize.** Anyone found drinking their own alcohol will be required to leave immediately. Tastings/events that involve alcohol must be purchased through Dram!

Please note we have very little storage space at Dram! So can’t store any equipment before or after events

**MUSIC/EQUIPMENT:**

The Wee Dram has the facility for you to bring your own music and plug in and play via mobile phone/laptop/tablet…this is done via Bluetooth. No live bands/DJ’s or karaoke please…we have upstairs neighbours!

A microphone & stand is also available for use for quiz, talks or comedy events. We have 3 TV’s in the room and hdmi cables to plug a laptop into one of these for any presentations.

A wee fold out stage is also available (it is wee… best used for a speaker/comedian/presentation!)